

Score submission to Warwick Music

Scores submitted to Warwick Music are only accepted for consideration if supplied in one of the following three forms:-

1. (**Preferred**) A Sibelius file of the score of the work. Any version is acceptable though Sibelius 5 or 6 are the preferred versions.
2. A Finale/Allegro/Printmusic file (.mus) together with a PDF file of the work or hard copy.
3. (**Least preferred**) PDF files of the score and parts.

If a sound file of the work, either synthesized or recorded live, is available then this should be submitted also.

All of the above should conform to the House style defined below:

Fonts:

Title: **Bahamas Heavy** (about 30point)

All other non musical text including instrument names: **Bahamas** (size to suit)

Musical text: Opus & Times New Roman (**INKPEN** [or similar] for jazz – import house style). Font files will be supplied if required.

Layout:

Stave (staff) sizes:

Score 6mm max

Parts 6.5mm max (except for junior/beginners pieces – 7mm allowed)

For piano scores the cue staff should be small compared to the piano part:
e.g.



Short instrument names should not be shown at the start of a system.
However full instrument names should be at the start of the first system.

Page Layout & Margins:

A4 portrait only

Left 12mm

Right 18mm

Top & Bottom 15mm

Copyright message on centre foot page 1 of score and parts:

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Footer (outer edge preferred – both edges accepted if necessary – inner edge not accepted):

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In the score pages should be numbered, with page 1 being on the right (outer edge). However the first page of music may be on the left to aid page turning provided it is numbered as page 2.

In parts, page numbering depends on final layout. If a part has two pages then it will be printed on A3 not double sided A4 – page 1 will be on left. If more than two pages the layout can be either booklet, in which case page 1 is right hand, or facing pages (max 4 pages), in which case pages 1 & 3 can be on left. If booklet the first page of music may be on the left to aid page turning provided it is numbered as page 2. Page numbers should be on outer edge whichever is chosen (or centre if more convenient).

Notes:

Special attention to page turns in parts (score not generally critical except piano score/accompaniment) and standard musical notation (e.g. no dotted rests except in compound time, no syncopated crotchets etc).

In order to minimise cost and efficiency, score and parts should have the minimum number of pages without compromising legibility. (It is recommended that, for Sibelius 4, 5 and 6 users, auto layout be turned off except for the “multirest” function).

If there is any doubt at all about these notes or you want help or further information then do not hesitate to contact me at Warwick Music.

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